

Inspector: _____ Date: _____

Location: _____

Yes	No	Service Department - Fall Prevention
		Floors and walkways are clear of Trash, Fluids, Parts, Hoses, or other Fall hazards - Check Service Lane & Entrance Rugs
		All drains and floor openings covered, no broken grates - Caution markings and barriers placed around changes in elevation
		Employees wearing appropriate footwear - Anti-Slip, Closed Toe, Impact Resistant (Steel Toe)
		Safety Stools/Rolling Ladders w/anti-slip surface & feet in use-no custom stools, milk crates, or damaged stools/ladders in use

Yes	No	Material Handling
		Employees use correct lifting technique - Team lifting used to move heavy or awkward loads
		Tire Handling - Lift with Legs or roll - Handle at core of body when removing & installing on vehicles - Carts used for transport
		Employees do not overexert themselves using torque wrenches, hammers, or other tools
		Trash and Scrap Metal containers are emptied before becoming full - Dollies/Carts/Team Lifting used to prevent strains
		Jacks and Hoists have safety chains or straps and posted Weight Limits - Inspected Monthly

Yes	No	Automotive Lift Safety
		Automotive lifts are in good working order with a current inspection - Check for Lift Pads, Safety Overrides, and Wheel Chocks
		Only Spacers and other lift accessories specifically designed for Automotive Lifts in use - No Wood
		New Hire and Annual Automotive Lift Training completed before lift use - Understand Weight AND Wheel Base limits

Yes	No	Machine Safety
		All Machinery, Tools, and Equipment inspected before usage - Check for frayed Air Hoses, Grinder Shields, and Power Cords
		Welding and cutting is done away from flammable liquids and proper PPE is always worn - Including Gloves

Yes	No	General Safety and Personal Protection
		Employees are using PPE (Respiratory, Gloves, Safety Glasses) when required - Check DETAIL,PARTS, BODY SHOP
		Eyewash Stations AND Fire Extinguishers are properly maintained and kept free of obstructions
		All chemicals stored in their proper containers and appropriately labeled - Check DETAIL DEPT, BODY SHOP
		All flammable liquids are grounded and only Explosion Proof Equipment is in use - Check DETAIL DEPT, BODY SHOP

Yes	No	Detail Department
		Razor blade scrapers are always used and blades disposed of in a "Sharps" container
		Safety Stools/Rolling ladders in use, no custom stools, milk crates, or damaged stools/ladders in use - Check rubber feet
		Employees do not overreach or overstretch when cleaning or vacuuming vehicles
		Floors and walkways are clear of Trash, Fluids, Hoses - Tire Shine is applied with a sponge or brush, never sprayed

Yes	No	Parts Department
		Materials stacked properly - not in the floor or isles, not over the edges of shelves, and at least 18" below sprinkler heads
		Tire Storage - Free stacked at 4 feet or less, large tires on bottom of racks
		Proper rolling step ladder or safety stool used to access materials on high shelving
		Parts Delivery personnel wear seatbelts and operate vehicles in a safe manner - Including Forklifts
		Forklift Pre-Checks completed before each use - Seatbelt worn and Certifications completed

Yes	No	Sales Department
		Salespersons always wear seatbelts and operate vehicles in a safe manner - Lot speed enforced, Including Golf Carts
		Parking Lot, Sidewalks, and Curbs are well maintained, clearly marked, with minimal potholes, and no debris/trash
		Sales Department is free of clutter and clear of slip and trip hazards - Check Rugs at Entrances/Exits

Notes:
