

## *Motor Vehicle Record Guidelines*

One of the most effective tools in controlling vehicle accidents is Driver Performance Monitoring. Dealership management should review the performance of their drivers and restrict drivers with unacceptable records from their driving company or customer vehicles. The MVR (Motor Vehicle Record) is the ideal source to review a driver's performance. MVR's can be obtained through the DMV and should be provided by all new hires and reviewed annually.

### **Acceptable Drivers**

- No more than 2 "minor" violations; or
- 1 At-fault accident in the last 3 years; or
- No more than a combination of 1 "minor" and 1 "at-fault" accident in the last 3 years

### **Borderline** (should be closely monitored)

- 3 "minor" violations; or
- 2 "at-fault" accidents in the last 3 years; or
- Any combination of "minor" violations and "at-fault" accidents in the last 3 years (totaling 3 occurrences)

### **Unacceptable Drivers**

- 1 or more "major" violations in the last 5 years; or
- 4 or more "minor" violations; or
- 3 or more "at-fault" accidents in the last 3 years; or
- Any combination of "minor" violations and "at-fault" accidents in the last 3 years

"Minor" and "major" violations listed below are based on a survey of the state point system. Violations receiving the larger number of points are classified as major violations.

### **At-Fault Accident**

- Any accident where the driver is cited with a violation, or negligently contributes to the incident, or any single vehicle accident where the cause is not equipment related

### **Major Violations**

- Driving under the Influence of alcohol, drugs, chemicals, organic solvents
- Failure to stop/report an accident
- Reckless driving or speed contests (excess of 20 MPH above posted limit)
- Hit and run (BI and PD)
- Driving while Impaired
- Making a false accident report

- Homicide, manslaughter, or assault arising out of use of motor vehicle
- Operating a vehicle without owner's authority (Grand Theft)
- Using a motor vehicle for the commission of a felony

### **Minor Violations**

- Any moving violation citation other than a "major", except:
- Excessive speeding (excess of 11-19 MPH above posted limit)
- Motor vehicle equipment, load or size
- Improper/failure to display license plates, registration

**IMPORTANT NOTICE** - *The information and suggestions presented by PMA Companies in this risk control document are for your consideration in your loss prevention efforts. They are not intended to be complete or definitive in identifying all hazards associated with your business, preventing workplace accidents, or complying with any safety related or other laws or regulations. You are encouraged to alter the information and suggestions to fit the specific hazards of your business and to have your legal counsel review all of your plans and company policies.*

